

HAMILTON COUNTY AIRPORT AUTHORITY

AUGUST 7, 2008

The Hamilton County Airport Authority met on Thursday, August 7, 2008 in the Commissioners Courtroom in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana. President Silvey called the meeting to order at 6:33 p.m. and Secretary Rauch called roll with a quorum declared present of Allyn Beaver, Tom Kapostasy, Don Silvey, and Scott Alexander. Tim Tolson arrived late and Ted Moran was absent.

Approval of Minutes

Kapostasy motioned to approve the minutes of July 17, 2008. A. Beaver seconded. Motion carried unanimously (3-0).

Committee Reports

Finance, Planning and Administration

Silvey reported the Hamilton County Council approved the additional appropriation for the improvements to the Instrument Landing System (ILS).

Indianapolis Executive Airport Report

2009 Fundraisers

Andrea Montgomery stated the 2009 Fundraisers are being planned, they have to set the dates and then they will send out a "Save the Dates" postcard in January 2009.

AAI Annual Meeting

Aviation Association of Indiana (AAI) Annual Meeting will be held October 14-17, 2008 at the Potawatomi Inn in Pokagon State Park. Chris (Snyder) is working on setting a meeting with the FAA.

Public Information Meeting

The Public Information Meeting on the proposed Master Plan was held July 31, 2008 at the airport. Attendance was good.

Repairs and Maintenance Budget

A. Montgomery has reviewed the operations budget to try and identify repairs and maintenance items that could be moved to the county budget. The only item she found was the monthly maintenance fee for the ILS of \$1,500. The AWOS (Automated Weather Observing System) was struck by lightning and needed repair. The invoice was sent to Kim (Rauch) for payment from the county budget. The operating budget includes line items for the ILS, NBD, Localizer, etc. with a budget between \$1,100 and \$1,600. The money is kept in those line items for emergency repairs; if switched to the county budget it would take longer for the contractors to receive payment.

Insurance Premium

The insurance premium has been paid.

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INDOT Road Signs

A. Montgomery has started the process of applying for road signs on SR 32 west of US 31 and on 146th Street. INDOT (Indiana Department of Transportation) will have signs installed on SR 32 but 146th Street is not a state road and is not eligible for State signage. The sign on 146th Street can wait, as the Airport Authority will have to purchase the sign.

Destination Hamilton County Grant

A. Montgomery reported Willow Marketing has tweaked the survey questions. The process will start soon. All grant reports have been submitted to the Hamilton County Convention and Visitor Bureau. Willow Marketing is working on the final brochure and Warren White will distribute the final draft for Board approval.

NBAA Conference

Montgomery Aviation will be attending the NBAA Conference in Orlando, Florida. This is an international conference and they will get a lot of exposure.

Glideslope

Dan Montgomery stated the Glideslope Flight Check is going excellent. They did have a late start today due to an airplane breaking down. They were unable to complete the flight check today because they ran out of duty time and low fuel. They will reconvene Tuesday morning with one hour of flight time left.

D. Montgomery commended Chris Snyder and Sandy Lyman on their work at getting the antenna installed.

The publications should be up in September and the ILS should be running in September.

Michiana needs to come back out; the transformer is sinking in the mud, more stone needs to be installed. Woolpert will contact Michiana.

President's Report

Silvey stated "Approximately one month ago we held a meeting of the Citizen Advisory Committee to review the Master Plan information. One week ago, tonight, this Board held a public meeting to give the public an opportunity to see the results of the Master Plan over the last two years and to offer their comments. I wish to publically thank Woolpert, our engineers and Aerofinity, our airport planners, for their efforts to do the technical analysis and creative planning that is giving us the information so we as a body can make informed decisions for the future. Maria (Muia'), Chris (Snyder), and Mike (Evans) have gone above and beyond the call of duty, but even more I want to publically thank this Board. You have worked so hard to get the right technical solutions but be considerate of our neighbors. We may not be able to have zero impact but we will know we will try to keep the impacts the lowest possible while doing our job

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to protect the airport and transportation function that it so dearly serves. We recently approved improvements to the electronic landing system that aids aircraft coming in for precision landing from the south. Last night the County Council approved the appropriation for that improvement. Today I was informed that because of the efforts of the Chris Snyder and Sandy Lyman of the FAA (Federal Aviation Authority) the necessary approvals for those improvements were able to happen virtually overnight. (Last March we had a long discussion that in order to get the FAA and FCC (Federal Communications Commission) to cooperate we had waited 2 ½ years to get two permits issued.) As part of the improvements right now they had to modify the antennas which meant we had to go back to the FCC and have FAA cooperation and they did it in less than hours. Everyone involved today could say nothing but praise and how did you do that? The praise can not be enough. Because of their efforts the system is not only able to be completed but the flying community given their written notice in September, but today I also learned that the landing system to be published in September will include the new WAAS (Wide Area Augmentation System) for the south approach. This is something that has been interjected at various times in our Board meetings but has never been greatly talked about. This is a secondary instrumentation landing system that is through satellite that will aid landing from the south in addition to our Instrument Landing System (ILS) and that is coming into place because of the efforts of the survey work by Woolpert and the efforts of the FAA and everyone involved. It has been quietly happening along with that is the fact that one year from now they anticipate that the FAA will be able to be publishing and approve the WAAS approach from the north. The reason this is germane is that means some of the instrument landing function that has to happen from the south right now will be able to be done when wind conditions allow from the north. That will then hopefully help our neighbors to the south, with that relief. I have seen members of this Board repeatedly guide the planning process to consideration of the neighbors whether it was on decisions of the main runway length, the crosswind runway length, and the terminal layout; we have asked our engineers repeatedly how to make the correct technical decision and craft it to minimize noise and other impacts. I wanted to make the statement of how proud I am of all of you because it has been a conscious effort that is rarely noted and has been questioned several times in the last month. If he has heard it once he has heard it six times in the last week, why should a Hamilton County Board care about Boone County? I am very proud of the efforts this Board has made and I wanted to acknowledge it."

Woolpert Engineering Report [6:48]

Mike Evans stated on behalf of Woolpert, specifically Chris Snyder and the FAA thanked Silvey for his gracious comments.

AIP-12

Localizer is online. The Ground Check of the equipment passed. The Flight Check was performed today and will finish tomorrow.

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AIP-13

Division A (Poindexter) and Division B (Shelly & Sands) on AIP-13 are closed. Division C (Michiana) is still in progress. Now that we have received the Ground Check and Flight Check they are very close to being done. A letter has been sent correcting the amount of AIP-13 funding for Shelly & Sands. The scope of work on Division C will depend on what happens with the Flight Check. The project closeout is anticipated to be done in September. A letter amending Grant AIP-13 has been submitted for signature of the President.

Evans requested approval of Change Order #4 for Michiana Contracting for Glideslope equipment modifications due to the changes in tower height. The amount is an increase of \$82,318.00.

Evans requested approval of Amendment No. 3 with Woolpert in the amount of \$10,000. This includes administration and field services related to the additional work required for the completion of the Glideslope antenna.

Local Projects

Evans stated the Trailer City Development is waiting for the Archeological investigation to be cleared, which is their final step.

Evans requested approval of a contract for the Electrical Airfield Inspection in an amount not to exceed \$15,000. The existing electrical systems related to the edge lighting, cables for AWOS (Automated Weather Observing System) cables for PAPI's (Precision Approach Path Indicator), cables for lighting, taxiway, beacon, etc. that a limited spot inspection including transformers inside the can be accomplished. A report will be submitted to the Board indicating the status of the electrical system.

Evans requested payment of Woolpert Invoice in the amount of \$3,202.50 for Localizer work under the 2008 General Services contract; and \$1,401.25 for Localizer work under the 2007 General Services contract.

Kapostasy motioned to approve all four items; Change Order #4, the contract amendment, the electrical airfield inspection contract, and two invoices for Woolpert. A. Beaver seconded. Motion carried unanimously (4-0).

Kapostasy asked what is the time frame of the Electrical Inspection? Evans stated they will start in the next two to three weeks. It will be completed this summer.

Master Plan

Maria Muia' stated meetings for the Master Plan were held with the Public Advisory Committee held July 10, 2008 and attended by 15 committee members. The Public Information Meeting was held July 31, 2008 with 49 persons attending. As of today they have received seven (7) comments; five against, one

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in support and one that she could not tell their position. Comments are due by August 14, 2008 via U.S. Mail or Email. After that date the comments will be reviewed and a final alternative chapter will be completed and submitted to the FAA by August 18, 2008. They hope to have the FAA comments back by September 4, 2008.

Kapostasy stated he took away from the meetings that there needs to be a meeting with the adjacent neighbors; Kapostasy asked if Muia' would advise that they continue with that? Muia' stated that is always a good idea and it is something Aerofinity can set up if the Board determines who they want to meet with, bearing in mind they are trying to keep to a certain schedule. Brad Beaver asked if they meet the schedule for the FAA comments what is the long term schedule? Muia' stated the next thing would be initiating the airport layout plan, which Woolpert would do. They would like to go the Capital Improvement Program with the FAA and the annual AAI Conference with a preferred selected alternative in mind. Then Woolpert would start on the ALP (Airport Layout Plan). Evans stated once the preferred alternative is developed a draft version will be done in three (3) months. Evans stated a detailed schedule will be developed for the ALP. Evans estimated three to six months before we would hear FAA comments on the draft version. Muia' stated two items come out of the Master Plan that is approved by the FAA, the Forecast (which has been approved) and the Airport Layout Plan. Once that is submitted to the FAA it is ready for FAA approval. The rest of the Master Plan does not have to be approved by the FAA, it is reviewed. B. Beaver asked if the approval of the ALP is three to six months, which is into the second quarter of next year? Evans stated quite possibly. B. Beaver stated this was not the plan halfway through this year. Evans stated they can speed up their portion but they can't determine how long the FAA will take for their review. B. Beaver stated you said it would take six months to get the information to the FAA. Silvey stated they have discussed this with Chris (Snyder) and he is aware we want this expedited. Evans stated the submittal could be in by the end of this year. B. Beaver asked when will we have everything turned in? Evans stated once the preliminary submittal there will be comments to address which will be in 2009. Evans stated they will commit to doing everything they can to meet the schedule to get it submitted before the end of 2008. Muia' stated Chris has done everything he can to keep the FAA updated on the progress which hopefully will expedite their review. B. Beaver asked if it would be correct to say we would not have a Master Plan until we receive the response from the FAA? Muia' stated you would not have an approved ALP until the FAA responds. Kapostasy stated the key is to get the Master Plan done before we have to submit the Capital Improvement Plan (CIP) for next year so we can cross reference those two plans. If we can get both plans in by the deadline the FAA would have both sets of information and in that year's funding cycle it would be a reasonable opportunity for the FAA to consider our request.

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Silvey stated at the Public Information Meeting there were two representatives from INDOT at the meeting and this subject was discussed with them. Muia' stated INDOT initiates the list of funding requests to the FAA.

Alexander stated he knows the written comment is to be concluded by August 14th, regardless of the written comments he thinks it would be productive for some meetings with about five or six of the homeowners associations. There is some miss-information about the airport development that is counter productive. Getting rid of the miss-information would be productive. Alexander stated he is an attorney practicing in environmental law and has been representing Indianapolis Airport Authority for over 10 years. There is an undercurrent of miss-information that is being perpetuated and he has tried to dispel it. As we go through the process, without slowing Aerofinity down, this is an information exchange rather than a lobbying/modification effort. If the Board can meet with the homeowners associations would be time well spent, especially after August 15 when school is in session and people are home.

Silvey stated at the Public Information Meeting one of the residents asked if it would be possible to have a meeting at the airport and could it be a regular meeting, would that suit Alexander's suggestion? Alexander stated yes. Silvey asked for the Board's opinion. Kim Rauch stated there is a portable recording system available although the sound quality would not be great. Rauch will have to research whether a meeting of the Board can be held at the airport.

Kapostasy stated there were a number of people who raised the question that the airport board meetings should be held at the airport and it would be more convenient. A meeting of a Board member and a representative of Montgomery Aviation with small groups of people would serve the needs of the immediate neighbors and the leaders of the neighborhood associations. Another public hearing would delay the process and provide an opportunity for show boating. Kapostasy stated he would not be in support of holding another public meeting or holding Board meetings at the airport. Kapostasy volunteered to hold the small meetings to share information.

Silvey stated he was speaking about the monthly Board meetings, not just a hearing. We have had our public hearing. We are trying to be responsive to our neighbors. The public is always welcome to attend the monthly Board meetings. B. Beaver agreed with Kapostasy's suggestion to meet with small groups. Alexander also agreed. He would like to see the mis-information dispelled. The airport is not going away; it is going to have a Master Plan and will move forward. Alexander stated one of the things Indianapolis Airport has done is put a list of commonly asked questions about the expansion on their web site or distributed it to the airport neighbors. Kapostasy stated a list of questions was created when a subdivision was being developed, Kapostasy will find the list so it can be updated.

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Old Business

Silvey stated we recently received \$111,000 of the 2008 grant funding. Senator Lugar's office has announced that the balance of the grant has been released and the grant agreement should be to us by Monday. This will bring us up to the \$150,000 annual grant level.

County Council Liaison

B. Beaver reminded the Board of the Budget Hearings being held August 18 and 19, 2008.

Public Comment

Ray VanSickle thanked the Board for fulfilling their contract with him.

Next Meeting: September 4, 2008 at 6:30 p.m.

Tolson motioned to adjourn. Kapostasy seconded. Motion carried unanimously (3-0).

Present

Tom Kapostasy, Vice President
Don Silvey, President
Mike Howard, Attorney
Andrea Montgomery, Montgomery Aviation
Dan Montgomery, Montgomery Aviation
Kim Rauch, Secretary
Mike Evans, Woolpert Engineering
Maria Muia', Aerofinity
Evan Kellum
Ray VanSickle

Approved

Don Silvey, President

Date: _____

Attest

Kim Rauch, Secretary

Date: _____